

Your **Future** is not a Dream,  
Your **Ambition** starts Now!

**Lyons**  
COLLEGE



New Course

**MBA**  
**(IS)**

Available for Enrolment NOW!

**Higher Education**  
**& Vocational Education and Training**  
**2025 Prospectus for International Students**

Your Future is not a Dream,  
Your Ambition starts Now!



CRICOS Provider No: 03578M  
TEQSA Provider No: 14300  
RTO Provider No: 21986  
ABN: 64 132 773 249

## Postgraduate Qualifications

**Master of Business Administration (Information Systems)**

CRICOS: 112679K

**Graduate Diploma of Business Administration**

CRICOS: 112680F

**Graduate Certificate in Business Administration**

CRICOS: 112681E

## Business & Accounting Courses

**Bachelor of Business**

CRICOS: 111248H

**Bachelor of Accounting**

CRICOS: 0101915

## Business Management Courses

**Diploma of Business**

CRICOS: 111489B | Course Code: BSB50120

**Certificate IV in Leadership and Management**

CRICOS: 103987F | Course Code: BSB40520

**Diploma of Leadership and Management**

CRICOS: 104316D | Course Code: BSB50420

**Advanced Diploma of Leadership and Management**

CRICOS: 106371C | Course Code: BSB60420

**Diploma of Project Management**

Course Code: BSB50820

**Graduate Diploma of Management (Learning)**

CRICOS: 106370D | Course Code: BSB80120

## Engineering Course

**Advanced Diploma of Civil Construction Design**

CRICOS: 110319F | Course Code: RII60520

## Hospitality Courses

**Certificate III in Commercial Cookery**

CRICOS: 109860F | Course Code: SIT30821

**Certificate IV in Kitchen Management**

CRICOS: 109527H | Course Code: SIT40521

**Diploma of Hospitality Management**

CRICOS: 112200E | Course Code: SIT50422



**Higher Education**  
& Vocational Education and Training

enquiries@lyons.edu.au | lyons.edu.au | 03 8648 6610



## A message from the CEO Ben Saporta

Lyons College aims to provide our students with an exciting, high quality, rewarding and fun educational experience and internationally recognised educational qualifications to help our students achieve their future objectives and pursuits.

Our high quality and experienced lecturers and tutors support our students in their journey by providing personalised learning support and ongoing assistance with their studies. They will encourage and guide our students to strive for and achieve their best.

The academic environment at Lyons College values critical thinking and inquiry, academic excellence cultural diversity and ethical behavior. Everyone in the Lyons College community is focused on developing well-rounded students including student welfare as well as academic success.

We invite you to join us perhaps as a student, part of our team and part of our community. Lyons College promotes an environment characterised by fairness, support and encouragement so that all members of our community achieve their personal and professional aspirations.

I would like to finish this message with a message of appreciation. I would like to say a big thank you to all our students. I am inspired by your energy and dedication in your studies with us.

Ben Saporta  
CEO



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# Inspiration of Lyons College

**Lyons College** is named after two of Australia's most respected and ground-breaking public figures, Joseph and Enid Lyons. Joseph (1879-1939) and Enid's (1897-1981) stories both reflect future-focused values. Joseph and Enid Lyons began their professional careers as schoolteachers. They both went on to enter politics with a view to improving educational opportunities, health and welfare, and economic prosperity of twentieth-century Australians. While raising their 11 children, Joseph became the first person elected both State Premier (Tasmania, 1923-1928) and Prime Minister (1932-1939) while Enid became the first Australian woman elected to the Federal House of Representatives (1943-1951). A political powerhouse, Enid, the 'rabble-rouser' and Joe, the 'firebrand' were the disrupters of their day. They embraced technology, social inclusivity, actively fought for gender equality and the right to free, quality education in Australia.

The Lyons' leadership of change agendas demonstrate the importance of persuasive communication skills and charisma, forging workable relationships between otherwise opposing parties for the good of Australia's future. The achievements of Joseph and Enid Lyons are a testament to Lyons College to their community and their capability to listen to and work with other stakeholders to achieve social and economic reform. It is here that Lyons College finds its inspiration. Note: Lyons College and the use of the Lyons name is not connected with or endorsed by the Lyons family.



# Why Choose Lyons College?

## Perfect Location

Lyons College Melbourne is situated in the heart of the bustling city, offering an exceptional location for students who seek a diverse and vibrant learning environment. The college is just a stone's throw away from some of Melbourne's most iconic landmarks, such as the Royal Botanic Gardens and the National Gallery of Victoria. Additionally, Lyons College Melbourne is located near several student resources that provide valuable support and assistance. These include student services centers, health clinics, and counseling services. The college also has excellent transport links, with several tram and bus stops located nearby, making it easy for students to travel to and from campus. Overall, Lyons College Melbourne's location is perfect for students who wish to immerse themselves in a dynamic city environment while having access to top-notch academic resources and student services.

## Career pathway - BACC, BBUS and MBA(IS)

At Lyons College Melbourne, we offer a comprehensive course pathway for students seeking to pursue a career in accounting, business, or management. Our programs are designed to provide students with the theoretical and practical skills needed to succeed in the fast-paced world. For instance, Bachelor of Accounting students will gain a deep understanding of financial reporting, taxation, auditing, and other essential accounting concepts, preparing them for a wide range of accounting roles. Upon successful completion of the course, graduates will be eligible to apply for Associate Membership of CPA Australia and Provisional membership of CA ANZ.

## Learning at Lyons College

Our experienced and dedicated staff are passionate about teaching and are committed to providing high-quality instruction to our students. Our teaching faculty includes qualified industry professionals who bring real-world experience and expertise to the classroom, giving our students a practical understanding of the skills and knowledge needed to succeed in their chosen field.

In addition to our teaching faculty, we have a team of highly trained and supportive staff who are committed to provide the resources and support that students need to succeed. Our support staff includes academic officers, student support officers, and career services professionals, who work together to ensure that students receive the guidance, pastoral care and assistance they need to achieve their goals.

## College Culture at Lyons College

We foster a college culture that is defined by flexibility, openness, transparency, and freedom of expression. We believe that a supportive and inclusive learning environment is crucial for the success of our students and the college community as a whole. Overall, Lyons College Melbourne's college culture is defined by flexibility, openness, transparency, and freedom of expression. We are committed to provide supportive and inclusive learning environment that values diversity, encourages open communication, and fosters a sense of community.

# Vision, Mission, Values



**OUR STRATEGIC FRAMEWORK**  
Lyons College's Culture Statement, the study experience you shape, outlines our Vision, Mission and Values. It is at the centre of our education culture and strategy.



## Our Vision

To make a positive contribution to industry, society and community through industry focused education.

## Our Mission

To be the provider of choice for students by providing innovative, industry specific, flexible and quality courses that have real job outcomes.

## Our Values

Progress towards our mission is guided by a set of core values that underpin all of Lyons College's activities. These core values are:

**Accountability, Integrity, Quality, Inclusion and Student Focus.**

### Accountability

Accountability means striving for excellence and being answerable to ourselves and our community. This will be reflected by holding each other to account, striving for optimal impact and relevance through working together and making a positive and valued contribution to industry, society and community.

### Integrity

Integrity means expecting and applying the highest personal, professional and ethical standards in all our actions. This will be reflected in transparency, consistency and fairness in our conduct and practices.

### Quality

Lyons College strives to ensure that its educational offerings remain of the highest quality and relevant to student, staff community and employer needs. This will be reflected in the contribution that our students, alumni and staff provide to industry, society and the broader community.

### Inclusion

Lyons College demonstrates inclusion and diversity through hiring practices, admissions processes, teaching and working environments and through formal policies and procedures. Access will be enhanced for students across a range of socio-economic backgrounds, from both within and outside of Australia, who wish to succeed, prosper and contribute value through further education. Likewise, Lyons College is an equal opportunity employer and will support staff in their ongoing professional development.

### Student Focus

Lyons College strives to have a student focused mindset that includes listening to student needs and ensuring a positive learning experience. This will be reflected in the quality of our student services and satisfactory of students.

# Life In Melbourne

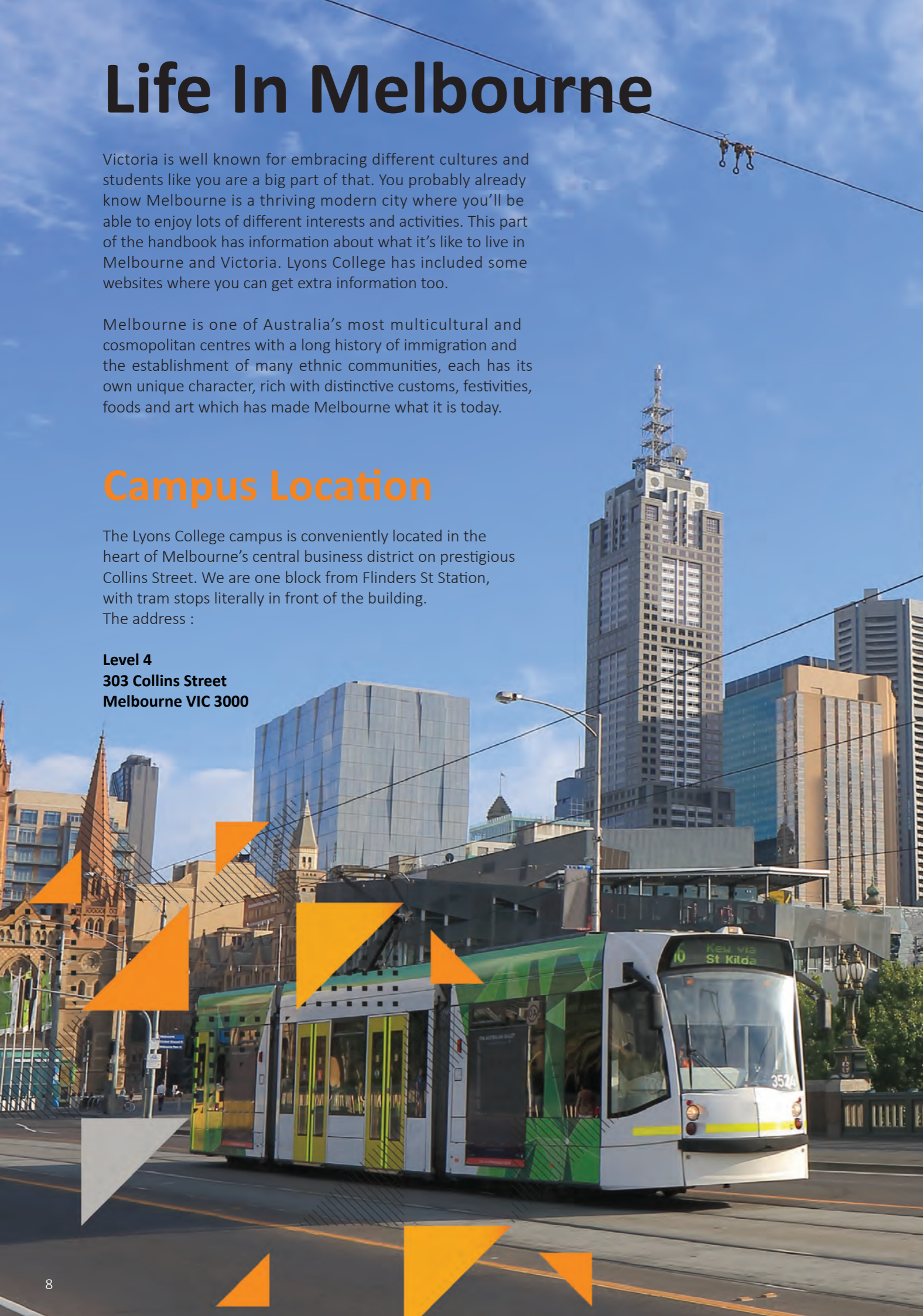
Victoria is well known for embracing different cultures and students like you are a big part of that. You probably already know Melbourne is a thriving modern city where you'll be able to enjoy lots of different interests and activities. This part of the handbook has information about what it's like to live in Melbourne and Victoria. Lyons College has included some websites where you can get extra information too.

Melbourne is one of Australia's most multicultural and cosmopolitan centres with a long history of immigration and the establishment of many ethnic communities, each has its own unique character, rich with distinctive customs, festivities, foods and art which has made Melbourne what it is today.

## Campus Location

The Lyons College campus is conveniently located in the heart of Melbourne's central business district on prestigious Collins Street. We are one block from Flinders St Station, with tram stops literally in front of the building. The address :

**Level 4  
303 Collins Street  
Melbourne VIC 3000**



# Life @ Lyons College





## Library and Learning Resources

As part of our commitment to enable students to achieve their academic endeavours, Lyons College has a physical library on campus. There are many textbooks available, including the prescribed textbooks for all units being taught, both in VET and higher education courses.

Depending on the course, Lyons College will provide students with electronic textbooks at no cost to the student. As well as this, Lyons College subscribes to various resource and information services where students can access a range of e-books, journals, articles and other publications.

Lyons College subscribes to the ProQuest Collection. The collection features thousands of full-text journals, dissertations, working papers, key business and economics periodicals such as The Economist and Sloan Management Review, country-and industry-focused reports, and major news sources like the Wall Street Journal. The library also contains photocopiers and printers for student use. Resources may be borrowed via the library team or electronically.

## Computer Access

Lyons College has two dedicated computer labs for students to use. Students will be issued with a Lyons College email address and will have access to Microsoft Office during the entire period of their enrolment. This will be at no cost to the student.

Students will also have access to a printer and photocopier. There will be reasonable costs associated with printing and photocopying, however students will be provided with an initial credit for printing and photocopying services.

## Wi-Fi Access

All Lyons College facilities have full student Wi-Fi access.

## Break out rooms for group work

There are several teaching rooms available to students as breakout rooms or group study rooms. These can be booked in advance through reception.

## First Aid Facilities

A first aid kit is available at reception. In the case of a medical emergency, please inform the nearest Lyons College staff member for assistance and guidance.

## Communal Kitchen Facility

Lyons College has created a casual break out area for students containing kitchen facilities. Students have access to a fridge, microwave, sandwich press, kettle and water dispenser. There are couches and chairs and tables to provide a relaxed area for students to hang out in between class or to eat their meals at lunchtime.

## Teaching Facilities

To help create an environment for students to succeed, Lyons College has invested in modern campus. There are eight teaching rooms which can be used for lectures or tutorials. All teaching rooms are equipped with audio-visual equipment and students will have access to the Wi-Fi network as well. There are two fully equipped computer labs which can be used for teaching, as well as being used by students when classes are not scheduled.



## Cost of Living

You will have new and ongoing expenses during your time in Australia. Knowing the average living cost is an important step when preparing to study in Australia.

These expenses are on top of your tuition and study fees, and include costs like accommodation, food, text books, transport and other things you will need while in Australia. Living costs vary according to your circumstances, including the type of accommodation you choose, its location, the number of people you live with and your lifestyle.

The costs below are an approximate guide only. Students should be aware that these costs can vary depending on your study location in Australia.

### Minimum Cost of Living

The Department of Home Affairs has financial requirements you must meet in order to receive a student visa for Australia. From 10 May 2024 the 12 month living cost is:

You	\$29,710
Partner	\$10,394
or Spouse Child	\$4,449

All costs are per year in Australian dollars.  
To convert to your own currency, visit <http://www.xe.com>.

## Accommodation and Expenses

Accommodation Type	Approximate Weekly Price
Hostels and Guest houses	\$90 to \$150 per week
Shared Rental	\$85 to \$215 per week
Home stay	\$235 to \$325 per week
Rental	\$165 to \$440 per week
Boarding schools	\$11,000 to \$22,000 a year

Expenses Type	Approximate Weekly Price
Groceries and eating out	\$80 to \$280 per week
Gas, electricity	\$35 to \$140 per week
Phone and Internet	\$20 to \$55 per week
Public transport	\$15 to \$55 per week
Car (after purchase)	\$150 to \$260 per week

## Student Wellbeing and Support



### Academic Support

The Academic Board has mandated that a minimum of one hour of consultation per unit per week will be allowed for each academic staff member teaching unit in any bachelor program.



### Administrative Support

The administrative staff can help with orientation, enrolment matters, official documentation, student fees, scholarships and much more.



### Technical Support

Online after-hours academic support, IT, and software support for resources provided by Lyons College.



### Personal Support

Committed to providing protection for the welfare and well-being of students.



### Disability Support

Lyons College ensures that students who have a disability are afforded every opportunity to succeed in their academic endeavors.



### Personal Support

Committed to providing protection for the welfare and well-being of students.



## Student Testimonials



I have completed the Diploma of Leadership at Lyons College. Currently continue with Bachelor of Accounting. Lecturers here are helpful and friendly, I have learn so much and getting confidence for my future career.

**Yanting Guo (China)**  
- Bachelor of Accounting (Formerly)  
- Diploma of Leadership and Management student (Formerly)



I'm pleased to highlight that all the staff and teachers here are friendly and helpful. Thankful for them leading me on personal and academic growth. I highly recommend Lyons College to student who is seeking for a great college for their educational journey.

**Dipa Pun Magar (Nepal)**  
- Bachelor of Accounting (Current)



I found BAcc course help me so much, not just in education and in life how to be managed.

**Andy Jong (Malaysia)**  
- Bachelor of Accounting (Current)  
- Diploma of Leadership and Management student (Formerly)



I make some good friends here and enjoy my study at Lyons College, especially the activities at Lyons College. I like the flexibility of online classes and onsite classes.

**Yingqi Zhang (China)**  
- Bachelor of Accounting (Formerly)

# Higher Education



## Postgraduate Qualifications

- Master of Business Administration (Information Systems)
- Graduate Diploma of Business Administration
- Graduate Certificate in Business Administration

The MBA (IS) develops graduate Business Managers and Information Systems specialist who are ready to participate in business as generalists. Graduates are prepared to be an effective conduit between both the information technology specialists and the key decision makers in the business.

This program takes an interdisciplinary approach to provide work-ready graduates with real world skills. With themes of business intelligence, systems analysis and design, research and data systems projects and strategic planning.

Students can take advantage of our Study-period based system and suggested study pattern through our face-to-face study modes and complete the study in as little as four study periods.

This course allows them to enter or exit via the Graduate Certificate of Business Administration (GCBA) and Graduate Diploma of Business Administration (GDBA).

The Master of Business Administration (Information Systems) MBA(IS) is a masters by coursework program developed to embrace the demand for skilled individuals to work within the Management and IS sectors.

The course is designed to provide flexible study options to enhance knowledge and skills to enhance career prospects. The MBA(IS) has a practical and interdisciplinary focus with the themes of four main areas:

- Soft Skills
- Contextual Specialisation
- Technical Expertise
- Professionalism and Practice

**Soft Skills** – develops a range of foundation and soft skills including Adaptability, Collaboration, Analytical Skills, and Industry and Occupation Skills.

**Contextual Specialisation** – Students are then introduced to the foundations of Information Systems (IS), project management and business process management in relation to IS.

**Technical Expertise** – Digital knowledge and skills are critical to students developing skills to being a conduit between the information systems specialists in business and the more business-oriented members of an organisation.

**Professionalism and Practice** – Research based project and management, systems analysis, business intelligence and finally a professional practice, project based unit to integrate all areas.

In addition, teamwork, sound and ethical decision making and strategic planning are key features of the course. Graduates are trained to apply an advanced body of specialised knowledge to the changing environments in which they work, or aspire to work, as leaders and managers at a broader level of competency from the GDBA.

They develop the cognitive, technical and creative skills to make effective IS business decisions in a global context and develop the leadership and team-building skills necessary to manage information systems in dynamic 21st century organisations. Increased breadth has been developed through the inclusion of advanced project management skills, requirements management and specialised projects on data systems which impacts on contemporary businesses.



## Master of Business Administration (Information Systems)

CRICOS Code	112679K
Duration	Domestic students - 2 years ( 4 study-periods full time)/ International Students - 2 years (Full Time)
Study Mode	Face to face
Course Fee	\$39,600 Total Course Fee   \$9,900/Semester   \$3,300/Unit
Entry Requirement	Bachelor degree from a recognised tertiary institution (equivalent to AQF7) OR Graduate Diploma (equivalent to AQF8). OR Graduate Certificate (equivalent to AQF8) with a weighted average mark of 60% or higher. Upon successful complete on of the Graduate Certificate in Business Administration (GCBA) with a weighted average mark of 60% or higher, students can transfer to the Master of Business Administration (Specialisation) and receive credit for applicable units.
English Proficiency	IELTS score of at least 6.0 with no band less than 5.5, or an equivalent score on an alternative English test such as the Test of English as a Foreign Language (TOEFL), the Pearson Test of English (PTE), Cambridge Advanced English (CAE), and the Test of English for International Communications (TOEIC). The test result must not be older than 24 months from the date the course commenced.
Course Structure	The Master of Business (Information Systems) consists of 6-core Units, 5 specialist IS Units, 1 Capstone. (120 credit points total).
Intake	March, *May, July, *September, November
Delivery Location	Level 4, 303 Collins St, Melbourne, VIC 3000

*\*May and September are special intakes, subject to availability offer by Lyons College.*

### Core/Elective/Specialist/Capstone Units MBA (IS)

No.	Core/Ele/Spl/Cap	Code	Core Unit Name
1	Core	FIN400	Accounting and Finance for Business
2	Core	MKT400	Marketing Management
3	Core	MGT400	Change Management and Organisational Behaviour
4	Core	BIS400	Business Information Systems
5	Core	MGT500	Leadership and Ethical Behaviour
6	Core	MGT502	Strategic Management
7	Specialist	BIS502	Systems Analysis and Design
8	Specialist	BIS504	Business Intelligence
9	Specialist	BIS604	Business Systems Planning
10	Specialist	BIS606	Enterprise Architecture
11	Specialist	PRO600	Research and Data Systems Project
12	Capstone	WIL604	Business Project (Capstone)

**Graduates** also acquire research skills to equip them to interpret and evaluate theoretical propositions and business-related data and to maintain the currency of their MBA(IS) culminates in a business capstone project where research skills are consolidated and applied to a strategic business problem. Students are encouraged to complete an industry placement elective unit to enhance their employability.

The course is planned to be facilitated on-campus via small classes, via intensive teaching sessions developed to suit the complex life circumstances of the student over the duration of the course.

The MBA(IS) course and unit design and development are the result of a collaborative curriculum design process culminating in the production of a face-to-face on-campus experience designed to meet the needs of the working professional and be immediately applicable to their day current and/or future career.

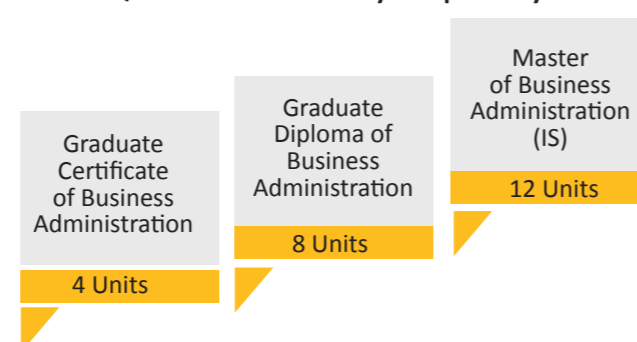
The course objective is to develop graduates who demonstrate a high level of management and technical competence and strong ability to interpret information to solve workplace problems. Graduates need to be able to work between highly technical teams and operational / managerial teams in the organisation to translate needs and possible solutions. Graduates develop skills to determine what IS solutions are possible versus which are realistic in the work place, and they acquire skills in research and problem-solving to use to maintain and develop their professional disciplinary currency once in the workplace. Graduates are prepared to engage in ongoing self-reflection, self-directed learning and professional development activities. Their disciplinary and academic knowledge base also enables them to undertake Master level study.

### WIL604: Work Integrated Learning

The WIL unit, which incorporates an internship program while delivering a capstone project, offers students an opportunity to work closely with industry partners and academic mentors, enabling students to translate their theoretical knowledge into professional practice. This intensive work-based unit is expected to make the graduates more job-ready.

WIL604, which includes an Industry Internship, requires students to demonstrate their capabilities in delivering a project with the complex problems of real-life organisations, which is essential to complete a systems cycle. It is a comprehensive unit that offers students an opportunity to apply the knowledge and skills acquired earlier in the course across all Core Units and apply them in cross-disciplinary contexts to identify a business issue, articulate thoughts, investigate the key issues, and advance feasible solutions by means of a project life cycle. The material outcome of this capstone project, which integrates theoretical concepts and applies organisational solutions to project management, culminates in submitting a project report followed by delivering an audio-visual presentation in front of an internal and external audience.

### Nested Qualifications and entry exit pathways:





## Graduate Diploma of Business Administration

CRICOS Code	112680F
Duration	Domestic students- 3 Study Periods (full time)   International students- 1.5 year (full time)
Study Mode	Face to face
Course Fee	\$19,800/Year   \$9,900/Semester   \$3,300/Unit
Entry Requirement	Bachelor degree from a recognised tertiary institution (Equivalent to AQF7) OR Any Graduate Certificate (Equivalent to AQF8) OR Any Tertiary qualification (Equivalent to AQF5 or AQF 6) with five years relevant work experience in management or supervisory role.
English Proficiency	IELTS score of at least 6.0 with no band less than 5.5, or an equivalent score on an alternative English test such as the Test of English as a Foreign Language (TOEFL), the Pearson Test of English (PTE), Cambridge Advanced English (CAE), and the Test of English for International Communications (TOEIC). The test result must not be older than 24 months from the date the course commenced.
Course Structure	The Graduate Diploma of Business Administration consists 6 core Units and 2 electives (80 credit points total).
Intake	March, *May, July, *September, November
Delivery Location	Level 4, 303 Collins St, Melbourne, VIC 3000

*\*May and September are special intakes, subject to availability offer by Lyons College.*

### Core/Elective/Specialist/Capstone Units GDBA

No.	Core/Ele/Spl/Cap	Code	Core Unit Name
1	Core	FIN400	Accounting and Finance for Business
2	Core	MKT400	Marketing Management
3	Core	MGT400	Change Management and Organisational Behaviour
4	Core	BIS400	Business Information Systems
5	Core	MGT500	Leadership and Ethical Behaviour
6	Core	MGT502	Strategic Management
7	Elective	-	Any Unit from Elective Bank
8	Elective	-	Any Unit from Elective Bank

## Graduate Certificate in Business Administration

CRICOS Code	112681E
Duration	Domestic students - 2 Study Periods (full time )   International students - Up to 1 year (full time)
Study Mode	Face to face
Course Fee	\$13,200 Total Course Fee   \$9,900/Semester   \$3,300/Unit
Entry Requirement	Bachelor degree from a recognised tertiary institution (Equivalent to AQF 7) OR Any Tertiary qualification (Equivalent to AQF 5 or AQF 6 ) with three years relevant work experience in management or supervisory role.
English Proficiency	IELTS score of at least 6.0 with no band less than 5.5, or an equivalent score on an alternative English test such as the Test of English as a Foreign Language (TOEFL), the Pearson Test of English (PTE), Cambridge Advanced English (CAE), and the Test of English for International Communications (TOEIC). The test result must not be older than 24 months from the date the course commenced.
Course Structure	The Graduate Certificate of Business Administration consists 3 core Units and 1 elective (40 credit points total).
Intake	March, *May, July, *September, November
Delivery Location	Level 4, 303 Collins St, Melbourne, VIC 3000

*\*May and September are special intakes, subject to availability offer by Lyons College.*

### Core/Elective/Specialist/Capstone Units GCBA

No.	Core/Ele/Spl/Cap	Code	Core Unit Name
1	Core	FIN400	Accounting and Finance for Business
2	Core	MKT400	Marketing Management
3	Core	MGT400	Change Management and Organisational Behaviour
4	Elective	-	Any Unit from Elective Bank

# Bachelor of Business

CRICOS Code	111248H
Duration	156 Weeks / 3 years ( Full Time )
Study Mode	Face to face
Course Fee	\$16,800/Year   \$8,400/Semester   \$2,100/Unit
Entry Requirement	As a minimum, applicants must have successfully completed Australian Year 12 or equivalent. ( For country specific requirements, to the entry requirement page)
English Proficiency	IELTS (Academic) overall score 6.0 (no band less than 5.5)
Intake	March, July, November
Delivery Location	Level 4, 303 Collins St, Melbourne, VIC 3000



## Course overview

The Bachelor of Business (BBus) course will provide a broad range of business and management skills, that will be useful to students interested in working in a range of different roles in business. The course is built on a foundation of versatile business-related disciplines, such as, accounting, finance, management, marketing, human resource management, statistics, law, economics, ethics, entrepreneurship, international business, and information technology. Such foundation is then complemented with 4 special units and an Industry-based internship program. In addition, sufficient choice and flexibility is provided in the structure with a wide selection of elective units to diversify or specialise in a particular area.

## Learning Outcome

The course learning outcomes are statements of learning achievement that are expressed in terms of what the learner is expected to know, understand and be able to do upon completion of a course. Student graduating from this course will be able to demonstrate:

<b>CLO1</b>	Demonstrate broad and coherent knowledge and skills in the field of business for professional responsibility and further learning.
<b>CLO2</b>	Demonstrate adequate cognitive and technical knowledge and skills in general business and greater depth in critical areas.
<b>CLO3</b>	Analyse and evaluate relevant information to take various short- and long-term actions in the administration, strategy, marketing, and financial management of a business management of a business.
<b>CLO4</b>	Demonstrate well-developed cognitive and technical skills to adapt knowledge and skills to generate practical, timely, and appropriate solutions for complex business problems in diverse contexts.
<b>CLO5</b>	Select and apply appropriate methods and technology to communicate effectively with all stakeholders with clarity and comprehension.
<b>CLO6</b>	Apply knowledge and skills with initiative and proper judgment for problem
<b>CLO6</b>	Demonstrate the application of knowledge and skills with independence, responsibility, and accountability for self-learning and professional practice, and collaborate with others within broad parameters.-solving and decision-making in professional practice and scholarship.

## Career Opportunities

The course aims to offer a comprehensive program that contains an appropriate balance of general and specialised knowledge and skills to produce well-rounded graduates; and secondly, to foster a range of transferable skills that will enhance graduate employability. Lyons College Bachelor of Business graduates are expected to find employment across the corporate sector, industry, government and in non-profit organisations, among others.

According to the occupations list published by the Australia and New Zealand Standard Classification of Occupations (ANZSCO,2021) the Bachelor of Business graduates will qualify for employment in one or more of the following occupations:

## Career outcomes

- Corporate Services Managers
- Business Analysts
- Advertising and Marketing Managers
- Human Resource Managers
- Advertising, PR and Sales manager
- Supply, Distribution
- Procurement Managers
- Project Manager / Lead
- Entrepreneur



## The Internship Program

The BBus course includes an Industry-based Internship program, where the students will be working closely with industry partners and professional mentors enabling students to translate their acquired knowledge into professional practice. This intensive work-based unit is expected to make the graduates more job ready than it would be possible without it.

BBus students will select six elective units within the 24 units for the BBus. It is proposed that students will be allowed to select any unit from the existing Bachelor of Accounting course not included in the BBus course structure, provided the prerequisites are met. However, it is suggested that the students select one or more units from the following list which are designed to diversify their knowledge and skill in relevant and essential fields.



## Study Pattern

BBus suggested Study Pattern					
First Year	Year 1 - Semester 1				
	100	Core	ECD101	Principles of Economics	10 Nil
	100	Core	ICT102	Business Information Systems	10 Nil
	100	Core	STA102	Business Statistics	10 Nil
	100	Core	MKT101	Marketing Fundamentals	10 Nil
	Year 1 - Semester 2				
	100	Core	ACC110	Accounting and Finance for Business	10 Nil
	100	Core	BUS101	Business Communications	10 Nil
Second Year	100	Core	LAW101	Business Law	10 Nil
	100	Core	MGT101	Managing Organizations	10 Nil
	Year 2 - Semester 1				
	200	Elective 4		Suggested FIN201	10 As per unit
	100	Elective 1		Suggested ACC103	
	200	Core	BUS205	International Business	10 ECO101 and 80 CP
	200	Core	BUS206	Entrepreneurship	10 80 CP
	Year 2 - Semester 2				
	200	Elective 5		Suggested MKT202	10 As per Unit
	100	Elective 2		Suggested SYD101	10 As per Unit
	100	Elective 3		Suggested DTF102	10 As per Unit
	100	Core	HRM101	Human Resource Management	10 Nil
Third Year	Year 3 - Semester 1				
	300	Core	BUS303	Ethics, Sustainability and Governance	10 MGT101 and 120 CP
	200	Specialist	HRM202	Change Management	10 HRM101
	300	Specialist	MGT302	Strategic Management	10 MGT101 and 120 CP
	200	Elective 6		Suggested FIN202	10 As per Unit
	Year 3 - Semester 2				
	300	Core	WIL304	Industry Internship Project 1/2	10 16 Core or Specialist units
	300	Core	WIL304	Industry Internship Project 2/2	10 16 Core or Specialist units
200	Specialist	MGT205	Project Management	10 MGT101	
300	Specialist	MGT305	Logistics and Supply Chain Management	10 MGT101 and 120 CP	

# Bachelor of Accounting

CRICOS Code	111248H
Duration	156 Weeks / 3 years ( Full Time )
Study Mode	Face to face
Course Fee	\$16,800/Year   \$8,400/Semester   \$2,100/Unit
Entry Requirement	As a minimum, applicants must have successfully completed Australian Year 12 or equivalent. ( For country specific requirements, to the entry requirement page)
English Proficiency	IELTS (Academic) overall score 6.0 (no band less than 5.5)
Intake	March, July, November
Delivery Location	Level 4, 303 Collins St, Melbourne, VIC 3000

## Course overview

The Bachelor of Accounting (BAcc) is designed to align with the core Vision of Lyons College, and to develop graduates who have:

- A breadth of insight into current scholarly approaches to accounting, finance, statistics, forecasting and risk management; and
- The requisite skills and attributes to meet evolving business challenges. Graduates of the Lyons College Bachelor of Accounting course will be thoroughly prepared for a broad range of career opportunities, both within Australia and internationally.

<b>CLO1</b>	Illustrate an accounting and business knowledge base built on detailed theoretical and practical learning, which will provide the foundation for ongoing professional application and continued professional development.
<b>CLO2</b>	Critically analyses, coordinate and generate ideas and information pertaining to the discipline of accounting, in particular business, financial, statistical, forecasting and risk management.
<b>CLO3</b>	Demonstrate an understanding of business needs in an ever-changing environment, with attention to the fields of finance, statistics, forecasting and risk.
<b>CLO4</b>	Provide independent, judicious, timely and accurate solutions to complex business problems which Centre around maximizing client outcomes in an ever changing business environment.
<b>CLO5</b>	Communicate with all stakeholders alike with business focused clarity, providing a wealth of understanding of the full breadth of accounting needs of the business or client.
<b>CLO6</b>	Innovate in providing a solutions-based approach utilizing planning and decision making skills, focusing on the implications of financial information in a broader business context.
<b>CLO7</b>	Be flexible and agile in operating in broad and varied environments, bringing intellectual rigor to the business sector.
<b>CLO8</b>	Coordinate with other professionals at the highest standards of responsibility and accountability whilst applying a contemporary knowledge base to one's own practice of accounting.



## Professional Accreditation and Membership

Bachelor of Accounting with the Accounting program is accredited by:

- CPA Australia
- CA ANZ – Chartered Accountants in Australia and New Zealand

Upon successful completion of the course, graduates will be eligible to apply for Associate membership of CPA Australia and for Provisional membership of CA ANZ. You will also be eligible to apply for entry into the CPA Program of CPA Australia and the CA Program of the CA ANZ.

## Career outcomes

- Corporate Services Managers
- Business Analysts
- Advertising and Marketing Managers
- Human Resource Managers
- Advertising, PR and Sales manager
- Supply, Distribution
- Procurement Managers
- Project Manager / Lead
- Entrepreneur

## Career Opportunities

Lyons College Bachelor of Accounting graduates are expected to find employment across the corporate sector, industry, government and in non-profit organisations, among others. This degree is expected to offer potential employment opportunities in the following fields:

**Financial accountant:** Financial decision-making through collecting, analysing, investigating, and reporting financial data Management

**Accountant:** Budgeting and assisting organisations to improve profitability and growth

**Business finance analyst:** Analysing and summarizing financial data to anticipate possible future risks and possibilities and suggesting mechanisms for mitigating any risks and to provide information to executives, managers and stakeholders to assist them in making financial decisions

**Business Consultancy:** Improving the overall performance of a business by assessing its weaknesses and proposing solutions Auditing Consultancy or Auditor.

## Study Pattern

BAcc suggested Study Pattern						
First Year	Year 1 - Semester 1					
	100	Core	ECD101	Principles of Economics	10	Nil
	100	Core	ICT102	Business Information Systems	10	Nil
	100	Core	BUS102	Business Statistics	10	Nil
	100	Elective 1		MKT101 Marketing	10	Nil
	Year 1 - Semester 2					
	100	Core	ACC101	Principles of Accounting	10	Nil
	100	Core	BUS101	Business Communications	10	Nil
Second Year	100	Core	LAW101	Business Law	10	Nil
	100	Core	MGT101	Managing Organisations	10	Nil
	Year 2 - Semester 1					
	100	Core	ACC103	Cost and Management Accounting	10	ACC101
	200	Elective 2		BUS205 International Business	10	ECO101 or As per subject
	200	Core	FIN201	Corporate Finance	10	BUS102
	200	Elective 3		BUS206 Entrepreneurship	10	MGT101 or As per subject
	Year 2 - Semester 2					
	200	Core	ACC202	Accounting Information Systems	10	ACC101
	200	Core	ACC204	Financial Accounting and Reporting	10	ACC101
Third Year	200	Core	LAW202	Corporations Law	10	LAW101
	200	Core	LAW203	Taxation Law	10	LAW101
	Year 3 - Semester 1					
	300	Core	BUS303	Business Ethics and Corporate Governance	10	MGT101
	200	Elective 5		MGT302 Strategy	10	MGT101 or As per subject
	200	Elective 4	FIN202	Financial Instruments and Markets	10	FIN201 or As per subject
	200	Core	ACC205	Corporate Accounting	10	ACC204
	Year 3 - Semester 2					
300	Core	WIL304	Industry Internship Project 1/2	10	15 Core Units	
300	Core	WIL304	Industry Internship Project 2/2	10	15 Core Units	
300	Core	ACC306	Auditing and Assurance	10	ACC205	
300	Core	ACC307	Accounting Theory and Contemporary Issues	10	ACC205	





## Student Testimonials



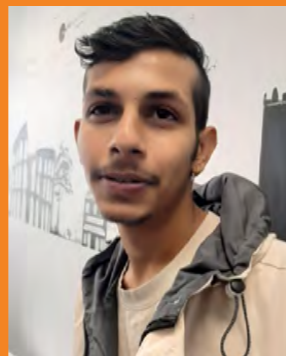
I was excited for my first day of Collage, it's just the beginning of my amazing journey that would shape my life in countless ways. Although, I felt a little bit lost on first day, however, i quickly ground my footing and started to make friends.

**Yeshi Dorji Lodye (Bhutan)**  
- Diploma of Business (Current)



Lyons College gives me a dynamic, friendly environment for studying. I met a good teacher and she help me alot. I have met friends from Nepal, Bhutan, Pakistan, who are very kind and friendly.

**Thi Thanh Nhan Phan (Vietnam)**  
- Diploma of Business (Current)



My trainer DR. HIEN, She was incredibly passionate about literature and had a way of bringing the text to life that make me fall in love with reading again. She is very supportive for her students and provide feedback on out work. I found myself looking forward to her class every week.

**Ashish Subedi (Nepal)**  
- Diploma of Business (Current)



The teachers, staffs and students are friendly. The course fee is affordable for me. I am so lucky to have the opportunity to explore life in Australia with good friend and great teachers from Lyons College.

**Madhav Shrestha (Nepal)**  
- Diploma of Business (Current)



I am glad to meet good teacher and friends to guide me in class whenever i face difficulties to do assignment.

**Huadi Zheng (China)**  
- Diploma of Business (Current)



My intake started in last Oct 2022 and I have been taking my online and physical classes. I just wanted to thanks for the opportunity that Lyons College has given me. I really like the environment here and like being here and i really appreciated Dr Hien , she is very supportive and helpful trainer.

**Aliza Arif (Pakistan)**  
- Diploma of Leadership and Management (Current)

# BSB80120 Graduate Diploma of Management (Learning)

CRICOS Code	106370D
Duration	104 Weeks / 2 Years (inclusive of holidays and study break)
Study Mode	Face to face
Course Fee	\$25,000 (For 2 years)
Entry Requirement	The Training Package does not stipulate prerequisites for this course
English Proficiency	A minimum Academic IELTS overall score of 6.0, (with no band less than 5.5) or equivalent
Intake	Quarterly- January, April, July, October
Delivery Location	Level 4, 303 Collins St, Melbourne, VIC 3000

## Unit of Study

In order to achieve the BSB80120- Graduate Diploma of Management (Learning) students must satisfactorily complete the following units of competency.

Total number of units = 8

3 core units plus 5 elective units

Unit Code	Unit Title	Unit Type
BSBCRT611	Apply critical thinking for complex problem solving	Elective
BSBHRM613	Contribute to the development of learning and development strategies	Core
BSBLDR601	Lead and manage organisational change	Elective
BSBLDR811	Lead strategic transformation	Core
BSBOPS601	Develop and implement business plans	Elective
BSBPEF501	Manage personal and professional development	Elective
BSBST601	Manage innovation and continuous improvement	Elective
TAELED803	Implement improved learning practice	Core



## Course Delivery

This qualification reflects the role of individuals who apply highly specialised knowledge and skills in the field of organisational learning and capability development. Individuals in these roles generate and evaluate complex ideas. They also initiate, design and execute major learning and development functions within an organisation. Typically, they would have full responsibility and accountability for the personal output and work of others.

This qualification may apply to leaders and managers in an organisation where learning is used to build organisational capability. The job roles that relate to this qualification may also include RTO Manager and RTO Director.

## Employment outcomes resulting from the completion of this course may include the following roles:

### Navigate the world of work

Connect with the industry, work with roles, rights and protocols.

### Interact with others

Communicate for work. Connect and work with others. Recognise and utilise diverse perspective.

### Get the work done

Plan and organise. Make decisions identify and solve problems. Create and innovate work in a digital world.

## Course Delivery

Face to face.

## Pathway Information:

Students are provided with pathway advice on employment and training options throughout the delivery of the program.

## Training Pathway:

Master of Business or equivalent or Bachelor of Business or equivalent.

# BSB50120 Diploma of Business

CRICOS Code	111489B
Duration	52 Weeks / 1 Year (inclusive of holidays and study break)
Study Mode	Face to face
Course Fee	\$12,000 (1 year)
Entry Requirement	Applications will need to have completed Australian Year 12 or equivalent. For example, equivalent BSB40120 Certificate IV in Business. There are no minimum work or industry experience requirements for enrolment in this course.
English Proficiency	A minimum Academic IELTS overall score of 5.5, or equivalent
Intake	Monthly Intake
Delivery Location	Level 4, 303 Collins St, Melbourne, VIC 3000

## Course Overview

This course is to develop skills of students across a wide range of business functions. Students at this level may possess substantial experience in a range of severing but seek to further develop their professional skills across a wide range of business activities and functions. The course may also apply to those students with no experience, but who possess sound theoretical business knowledge and skill which they would like to develop further educational and employment opportunities.

## Course Structure

Total number of units of competencies = Twelve (12) units of competencies.  
The following table identifies the units for the BSB50120 Diploma of Business.

Code	Title	Unit Type
BSBCRT511	Develop critical thinking in others	Core
BSBFIN501	Manage budgets and financial plans	Core
BSBOPS501	Manage business resources	Core
BSBSUS511	Develop workplace policies and procedures for sustainability	Core
BSBOPS504	Manage business risk	Core
BSBXCM501	Lead communication in the workplace	Elective
BSBTWK503	Manage meetings	Elective
BSBTEC403	Apply digital solutions to work processes	Elective
BSBTWK501	Lead diversity and inclusion	Elective
BSBXCS402	Promote workplace cyber security awareness and best practices	Elective
BSBTEC404	Use digital technologies to collaborate in a work environment	Elective
BSBTEC601	Review organisational digital strategy	Elective



## DELIVERY MODE AND ASSESSMENT

The course is delivered 20 hours per week. It consists of two 8-hour days face to face in a classroom setting and 4 hours of course work. Assessments may be conducted through a combination of written questions and answers, case studies, project portfolio, and class activities and self-study activities.

## PATHWAYS

On successful completion of this course, the candidate may pursue Bachelor of Accounting or Bachelor of Business at Lyons College with credit transfer, or alternatively, other business-related courses. In addition, the students will be able to access the appropriate employment.

## Recognition of Prior Learning and Credit Transfer

We offer everyone the opportunity to apply for Recognition of Prior Learning (RPL) at enrollment. Students may be granted credit or partial credit in recognition of skills and knowledge gained through work experience, prior study and/or training.

## Course Outcomes:

Upon successful completion of this course, the types of occupations that you can seek include:

- Executive Officer
- Front line Manager
- Project Manager
- Administration Officer
- Customer Service Officer
- Customer relationship Officer
- Business Development Manager
- Sales Officer





# BSB40520 Certificate IV in Leadership and Management

CRICOS Code	103987F
Duration	52 Weeks / 1 Year (inclusive of holidays and study break)
Study Mode	Face to face
Course Fee	\$10,500 (1 year)
Entry Requirement	Applicants will need to have completed Australian year 12 or equivalent. There are no minimum work or industry experience requirements for enrolment in this course.
English Proficiency	You will need to provide evidence that you have achieved an overall score of 5.5 in IELTS (Academic module) or equivalent
Intake	Monthly Intake
Delivery Location	Level 4, 303 Collins St, Melbourne, VIC 3000

## Units of Study

To be awarded BSB40520 Certificate IV in Leadership and Management, students must successfully complete a total of twelve (12) units of competency, comprising of: five (5) core units and seven (7) elective units.

Unit Code	Unit Title	Unit Type
BSBLDR411	Demonstrate leadership in the workplace	Core
BSBLDR413	Lead effective workplace relationships	Core
BSBOPS402	Coordinate business operational plans	Core
BSBXCM401	Apply communication strategies in the workplace	Core
BSBXTW401	Lead and facilitate a team	Core
BSBCRT412	Articulate, present and debate ideas	Elective
BSBLDR412	Communicate effectively as a workplace leader	Elective
BSBLDR414	Lead team effectiveness	Elective
BSBOPS405	Organise business meetings	Elective
BSBPEF401	Manage personal health and wellbeing	Elective
BSBPEF402	Develop personal work priorities	Elective
BSBSTR502	Facilitate continuous improvement	Elective



## Course Overview

Certificate IV in Leadership and Management (BSB40520) prepares students for team leadership and management roles in a wide range of organisational and industry contexts. You will gain the career enhancing knowledge and skills to lead a team, build customer relationships, communicate effectively as a leader, identify and manage risks, and actively participate in the operational planning process.

You will acquire valuable experience in establishing professional networks, financial reporting and workplace health and safety knowledge. Completion of the Certificate IV in Leadership and Management opens up a range of further study options, including specialist business diplomas, associate degrees, and it may assist in entry to further studies.

## Career Outcomes & Pathways

Successful completion means you are eligible to enrol into the BSB51915 Diploma of Leadership and Management, or a range of other Diploma qualifications.

**Possible job outcomes may include but not limited to:**

- Team Leader
- Coordinator
- Middle Manager
- Supervisor
- Line Manager
- Management Roles
- Operations Coordinator

## Course Overview

Diploma of Leadership and Management (BSB50420) will give you the tools to thrive in any business environment. The management skills and practical techniques you'll learn during this diploma will help you lead and support your colleagues, solve problems, and manage projects in any industry.

This program will train you to develop a project plan, manage budgets and seek opportunities for further business improvement. You will gain knowledge on how to liaise with stakeholders and ensure team effectiveness. This diploma also addresses the multiple challenges faced by managers in today's rapidly changing business environment and provides solutions and strategies to work under various business conditions.

## Career Outcomes & Pathways

**This Diploma is ideal for:**

- Administration workers looking for a promotion
- Anyone interested in project management HR and financial management
- Anyone looking to start their own business or manage businesses more effectively

**Occupational titles/roles may include:**

- Team leader
- Supervisor
- Assistant manager
- Manager

# BSB50420 Diploma of Leadership and Management

CRICOS Code	104316D
Duration	52 Weeks / 1 Year (inclusive of holidays and study break)
Study Mode	Face to face
Course Fee	\$11,500 (1 year)
Entry Requirement	Applicants will need to have completed Australian year 12 or equivalent. There are no minimum work or industry experience requirements for enrolment in this course.
English Proficiency	You will need to provide evidence that you have achieved an overall score of 5.5 in IELTS (Academic module) or equivalent
Intake	Monthly Intake
Delivery Location	Level 4, 303 Collins St, Melbourne, VIC 3000

## Units of Study

To be awarded BSB50420 Diploma of Leadership and Management, students must successfully complete a total of twelve (12) units of competency, comprising of: six (6) core units and six (6) elective units.

Unit Code	Unit Title	Unit Type
BSBCMM511	Communicate with influence	Core
BSBCRT511	Develop critical thinking in others	Core
BSBLDR523	Lead and manage effective workplace relationships	Core
BSBOPS502	Manage business operational plans	Core
BSBPEF502	Develop and use emotional intelligence	Core
BSBTWK502	Manage team effectiveness	Core
BSBTWK503	Manage meetings	Elective
BSBLDR522	Manage people performance	Elective
BSBOPS504	Manage business risk	Elective
BSBOPS505	Manage organisational customer service	Elective
BSBSUS511	Develop workplace policies and procedures	Elective
BSBSTR502	Facilitate continuous improvement	Elective

# BSB60420 Advanced Diploma of Leadership and Management

CRICOS Code	106371C
Duration	78 Weeks / 1.5 Year (Inclusive of holidays and study break)
Study Mode	Face to face
Course Fee	\$15,000 (For 1.5 year)
Entry Requirement	Have completed a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions) or have two years equivalent full-time relevant workplace experience in an operational or leadership role in an enterprise.
English Proficiency	You will need to provide evidence that you have achieved an overall score of 5.5 in IELTS (Academic module) or equivalent
Intake	Monthly Intake
Delivery Location	Level 4, 303 Collins St, Melbourne, VIC 3000

## Units of Study

To be awarded BSB60420 Advanced Diploma of Leadership and Management, students must successfully complete a total of twelve (12) units of competency, comprising of: Eight (8) core units and Four (4) elective units.

Unit Code	Unit Title	Unit Type
BSBCRT611	Apply critical thinking for complex problem solving	Core
BSBLDR601	Lead and manage organisational change	Core
BSBLDR602	Provide leadership across the organisation	Core
BSBOPS601	Develop and implement business plans	Core
BSBSTR601	Manage innovation and continuous improvement	Core
BSBHRM614	Contribute to strategic workforce planning	Elective
BSBMKG623	Develop marketing plans	Elective
BSBWHS605	Develop, implement and maintain WHS management systems	Elective
BSBSTR602	Develop organisational strategies	Elective
BSBSTR602	Manage personal and professional development	Elective



## Course Overview

Advanced Diploma of Leadership and Management (BSB60420) will be of particular interest to those aspiring to senior managerial roles in a large organisation and those who have a leadership role in smaller organisations. You will learn vital skills to successful management including managing finance, innovation, organisational change and providing leadership across the organisation. You will learn to develop and implement a business and marketing plan in line with strategic planning for continuous organisational improvement.

## Career Outcomes & Pathways

A leadership and management role offers you the opportunity to really make a difference. It requires a set of crucial and integral skills, all of which we will teach you. This includes:

- Effective leadership
- achieving project objectives.
- Strategic planning
- Application of emotional intelligence concept

Occupational roles:

- Area Manager
- Department Manager
- Regional Manager
- Senior Manager
- Team Leader

# \*BSB50820 Diploma of Project Management

Duration	52 Weeks / 1 Year (Inclusive of holidays and study break)
Study Mode	Face to face
Entry Requirement	There is no minimum work or industry experience requirements for enrolment in this course.
English Proficiency	You will need to provide evidence that you have achieved an overall score of 5.5 in IELTS (Academic module) or equivalent. Student can request for the English placement test offered by Lyons College.
Intake	Monthly Intake
Delivery Location	Level 4, 303 Collins St, Melbourne, VIC 3000

\*Please note, this program does not have CRICOS code. It is not available for the international students.

## Units of Study

To be awarded BSB50820 Diploma of Project Management, students must successfully complete a total of twelve (12) units of competency, comprising of: Eight (8) core units and Four (4) elective units.

Unit Code	Unit Title	Unit Type
BSBPMG530	Manage project scope	Core
BSBPMG531	Manage project time	Core
BSBPMG532	Manage project quality	Core
BSBPMG533	Manage project cost	Core
BSBPMG534	Manage project human resources	Core
BSBPMG535	Manage project information and communication	Core
BSBPMG536	Manage project risk	Core
BSBPMG540	Manage project integration	Core
BSBTWK502	Manage team effectiveness	Elective
BSBCRT511	Develop critical thinking in others	Elective
BSBSTR502	Facilitate continuous improvement	Elective
BSBCMM511	Communicate with influence	Elective

# RII60520

## Advanced Diploma of Civil Construction Design

CRICOS Code	110319F
Duration	104 Weeks / 2 Years (Inclusive of holidays and study break)
Study Mode	Face to face
Course Fee	\$24,000 ( For 2 years)
Entry Requirement	Completion of Australian Year 12 studies or equivalent
English Proficiency	IELTS (Academic) overall score of 5.5 or equivalent
Intake	Quarterly- January, April, July, October
Delivery Location	Level 4, 303 Collins St, Melbourne, VIC 3000

### Course Overview

The Advanced Diploma of Civil Construction Design is a 2-years/104 weeks course and that will equip you with the practical and technical skills to work with civil engineers on the design and construction of infrastructure projects. Civil construction design involves the design and construction of roads, airports, railways, buildings and bridges.

Student will develop skills:

- Using computer-aided design (CAD) software including Auto-CAD to produce detailed drawings, plans and designs for construction work.
- Project and risk management
- Liaising with construction workers and project managers
- Developing civil construction design skills to meet the Australian market needs.

In this course, the student will gain the technical and practical skills to work with civil engineers on the design of infrastructure projects. This civil construction design qualification reflects the role of an individual working as a civil construction work designer who supports civil construction engineers. The students perform tasks that are broad, specialised, and include strategic areas and initiating activities. Students are responsible for the design of complex projects to ensure the implementation of the client's site requirements and are required to demonstrate self-directed application of theoretical and technical knowledge and initiate solutions to technical problems or management requirements.



### Recognition of Prior Learning and Credit Transfer:

Lyons College recognises Australian Qualification Framework qualifications and statement of attainments issued by other Registered Training Organisations. You may be able to shorten the length of your chosen course by assessing qualifications obtained from formal studies or training.

### Recognition of Prior Learning and Credit Transfer:

Upon successful completion of this course, the types of occupations that you can seek include:

- Civil Engineering Draftsperson
- Civil Engineering Design Draftsperson
- Civil Engineering Technician
- Road Design Draftsperson
- Sewage Retreatment Drafting Officer
- Structural Engineering Drafting Officer
- Site Manager
- Estimator
- Contract Administrator



Code	Title	Core/Elective
BSBPMG632	Manage program risk	Core
BSBWHS616	Apply safe design principles to control WHS risks	Core
BSBTWK502	Manage team effectiveness	Core
RIICWD601E	Manage the civil works design process	Core
RIIQUA601E	Establish and maintain a quality system	Core
MEM30031A	Operate computer-aided design (CAD) system to produce basic drawing elements	Elective
RIICWD533E	Prepare detailed design of civil concrete structures	Elective
RIICWD507D	Prepare detailed geotechnical design	Elective
BSBPMG537	Manage project procurement	Elective
BSBPMG530	Manage project scope	Elective
BSBPMG532	Manage project quality	Elective
RIICWD534E	Prepare detailed design of civil steel structure	Elective



Really wonderful course to widen my horizons, extend my way for a better career.

**Roland Keng Seng Hii (Malaysia)**  
- Certificate IV in Kitchen Management (Graduated)  
- Certificate III in Commercial Cookery (Graduated)

The superior cooking trick that I gained here which is the good starting of my future career.

**Yan Ding (China)**  
- Certificate IV in Kitchen Management (Graduated)  
- Certificate III in Commercial Cookery (Graduated)

**Le Lyons**  
COLLEGE



I have gained more confidences on my cooking skill ever since, I have started studying commercial cookery course at Lyons College

**Fuyuan Gan (China)**  
- Certificate IV in Kitchen Management (Graduated)  
- Certificate III in Commercial Cookery (Graduated)



I have learned lots of European style dishes which are much different with my cooking style, it's quite interesting and very useful in my daily life.

**Zhili Yu (China)**  
- Certificate IV in Kitchen Management (Graduated)  
- Certificate III in Commercial Cookery (Graduated)

# SIT30821

## Certificate III in Commercial Cookery

CRICOS Code	109860F
Duration	52 Weeks / 1 Year (Inclusive of holidays and study break)
Study Mode	Face to face
Course Fee	\$10,000 ( For 1 year)
Material Fee	\$1,000
Entry Requirement	Completion of Australian Year 10 or equivalent
English Proficiency	IELTS (Academic) overall score of 5.5 or TOEFL IBT 46 or Cambridge English Advanced (CAE) 162 or PTE Academic 42 or equivalent.
Intake	Quarterly- January, April, July, October
Delivery Location	Melbourne Campus: L4/303, Collins Street, Melbourne Training Kitchen: Richmond

### Course Content

In order to attain the qualification you will complete Twenty-five (25) units including twenty (20) core units and five (5) elective units as listed below. As part of the course, you will need to complete 48 occasions (192 hours) in a real life commercial kitchen. Lyons College will assist you in finding a suitable venue for your Work Based Training.

Code	Title	Core/Elective
SITXFSA005	Use hygienic practices for food safety	Core
SITXFSA006	Participate in safe food handling practices	Core
SITXWHS005	Participate in safe work practices	Core
SITXINV006*	Receive, store and maintain stock	Core
SITHCCC023*	Use food preparation equipment	Core
SITHCCC027*	Prepare dishes using basic methods of cookery	Core
SITHCCC028*	Prepare appetisers and salads	Core
SITHASCO24*	Prepare Asian salads	Elective
SITHCCC044*	Prepare specialised food items	Elective
SITHCCC029*	Prepare stocks, sauces and soups	Core
SITHCCC030*	Prepare vegetable, fruit, eggs and farinaceous dishes	Core
SITHCCC031*	Prepare vegetarian and vegan dishes	Core
SITHCCC035*	Prepare poultry dishes	Core
SITHCCC036*	Prepare meat dishes	Core
SITHCCC037*	Prepare seafood dishes	Core
SITHCCC041*	Produce cakes, pastries and breads	Core
SITHPAT016*	Produce desserts	Core
SITHCCC042*	Prepare food to meet special dietary requirements	Core
SITHKOP010*	Plan and cost recipes	Core
SITHCCC040*	Prepare and serve cheese	Elective
SITHCCC038*	Produce and serve food for buffets	Elective
SITHKOP009	Clean kitchen premises and equipment	Core
SITXHRM007	Coach others in job skills	Core
BSBSUS211	Participate in sustainable work practices	Elective
SITHCCC043*	Work effectively as a cook	Core

\* Prerequisite Unit SITXFSA005 Use hygienic practices for food safety



### Course Overview

Certificate III in Commercial Cookery is your gateway into the world of commercial kitchens. You will develop the hands on skills and knowledge that you need to work as a qualified cook in a commercial kitchen, whether it be restaurant, hotel club or pub, organisational improvement.

### Career Outcomes & Pathways

Upon completion of the qualification, you can expect to become a Commercial Cook at a hospitality venue.

### Further Study Pathway

On completion of the SIT30816 III Cookery, students may pursue the SIT40516 Certificate IV in Commercial Cookery at Lyons College or other CRICOS registered training organisations.



### Course Overview

Certificate IV in Kitchen Management not only equips you with practical cooking skills, it also gives you the tools to be a leader in the kitchen. It provides a pathway to work in organisations such as restaurants, hotels, clubs, pubs, cafes and coffee shops, or to run a small business in these sectors.

### Career Outcomes & Pathways

Upon completion of the qualification, you can expect to become a Chef or a Chef de partie in a commercial kitchen environment.

### Further Study Pathway

On completion of the Certificate IV in Commercial Cookery, students may pursue the Diploma of Hospitality Management (Commercial Cookery Pathway) at Lyons College or other CRICOS registered training organisations.



# SIT40521

## Certificate IV in Kitchen Management

CRICOS Code	109527H
Duration	78 Weeks / 1.5 Year (Inclusive of holidays and study break)
Study Mode	Face to face
Course Fee	\$15,000- For 1.5 year (Including \$10,000 for Certificate III and \$5,000 for Certificate IV Units)
Material Fee	\$1,200 (Including \$1,000 for Certificate III and \$200 for Certificate IV course )
Entry Requirement	Completion of Australian Year 11 or equivalent
English Proficiency	IELTS (Academic) overall score of 5.5 or TOEFL IBT 46 or Cambridge English Advanced (CAE) 162 or PTE Academic 42 or equivalent.
Intake	Quarterly- January, April, July, October
Delivery Location	Melbourne Campus: L4/303, Collins Street, Melbourne Training Kitchen: Richmond

### Course Content

In order to attain the qualification you will complete thirty-three (33) units including twenty-seven (27) core units and six (6) elective units. This qualification follows on from the Certificate III in Commercial Cookery where you would have completed 25 of the 33 units. As part of the course, students are required to complete 48 occasions (Certificate III in Commercial Cookery) and 12 occasions (Certificate IV in Kitchen Management) of Work-based Training. We will assist you in finding a suitable venue for you to complete your Work-based Training.

Code	Title	Core/Elective
SITXFSA005	Use hygienic practices for food safety	Core
SITXFSA006	Participate in safe food handling practices	Core
SITXHRM007	Coach others in job skills	Elective
SITXINV006*	Receive, store and maintain stock	Core
SITHCCC023*	Use food preparation equipment	Core
SITHCCC027*	Prepare dishes using basic methods of cookery	Core
SITHCCC028*	Prepare appetisers and salads	Core
SITHASCO24*	Prepare Asian salads	Elective
SITHCCC044*	Prepare specialised food items	Elective
SITHCCC029*	Prepare stocks, sauces and soups	Core
SITHCCC030*	Prepare vegetable, fruit, eggs and farinaceous dishes	Core
SITHCCC031*	Prepare vegetarian and vegan dishes	Core
SITHCCC035*	Prepare poultry dishes	Core
SITHCCC036*	Prepare meat dishes	Core
SITHCCC037*	Prepare seafood dishes	Core
SITHCCC041*	Produce cakes, pastries and breads	Core
SITHPAT016*	Produce desserts	Core
SITHCCC042*	Prepare food to meet special dietary requirements	Core
SITHKOP010	Plan and cost recipes	Core
SITHCCC040	Prepare and serve cheese	Elective
SITHCCC038	Produce and serve food for buffets	Elective
BSBSUS211	Participate in sustainable work practices	Elective
SITHCCC043	Work effectively as a cook	Core
SITXCOM010	Manage conflict	Core
SITXHRM008	Roster staff	Core
SITHKOP012	Develop recipes for special dietary requirements	Core
SITHKOP013*	Plan cooking operations	Core
SITHKOP015	Design and cost menus	Core
SITXFSA008	Develop and implement a food safety program	Core
SITXFIN009	Manage finances within a budget	Core
SITXMGTO04	Monitor work operations	Core
SITXHRM009	Lead and manage people	Core
SITXWHS007	Implement and monitor work health and safety practices	Core

\* Prerequisite Unit SITXFSA005 Use hygienic practices for food safety

# SIT50422

## Diploma of Hospitality Management (Commercial Cookery Pathway)

CRICOS Code	112200E
Duration	104 Weeks / 2 Years <i>(Incorporating Cert III &amp; Cert IV in Cookery)</i>
Study Mode	Face to face
Course Fee	\$20,000 - For 2 years (Including \$10,000 for Certificate III, \$5,000 for Certificate IV and \$5,000 for Diploma Units)
Material Fee	\$1,400 (Including \$1,000 for Certificate III, \$200 for Certificate IV and \$200 for Diploma Course)
Entry Requirement	Completion of Australian Year 12 or equivalent
English Proficiency	IELTS (Academic) overall score of 5.5 or TOEFL IBT 46 or Cambridge English Advanced (CAE) 162 or PTE Academic 42 or equivalent.
Intake	Quarterly - January, April, July, October
Delivery Location	Melbourne Campus: L4/303, Collins Street, Melbourne Training Kitchen: Richmond

### Course Content

In order to attain the qualification you will complete Twenty-eight (28) units including eleven (11) core units and seventeen (17) elective units a required for the award of the SIT50422 Diploma of Hospitality Management. Lyons College Diploma of Hospitality Management is designed for students that have completed the Certificate III in Commercial Cookery and Certificate IV in Kitchen Management, where you would have completed 21 of the 28 units.

**Work Based Training:** As part of the course, students are required to complete 12 occasions (Certificate IV in Kitchen Management) of Work-based Training. We will assist you finding a suitable venue for you to complete your Work-based Training.

### Course Overview

The Diploma of Hospitality Management (Commercial Cookery Pathway) is designed for student that thriving career in the world of hospitality. You where in between! It's your pathway to work in any hospitality industry sector as an owner or senior manager. The diversity of employers includes restaurants, hotels, motels, catering operations, clubs, pubs, cafés, and coffee shops.

### Further to Study Pathways

**Further to Study Pathways:** Students who complete this course may wish to continue their education into arrange of Advanced Diploma qualifications, such as the SIT60322 Advanced Diploma of Hospitality Management. Potential employment options are in the hospitality and service industry as a manager, owner or a chef in small restaurant or a café or an executive chef, manager, general manager, food and beverage manager at a large hotel or resort.



### Career Outcome & Pathways

- Banquet or Function Manager
- Bar Manager
- Café Manager
- Chef de Cuisine
- Chef Pâtissier
- Club Manager
- Executive Housekeeper
- Front Office Manager
- Gaming Manager
- Kitchen Manager
- Motel Manager
- Restaurant Manager
- Sous Chef
- Unit Manager Catering Operations

Code	Title	Core/Elective
SITXFA005	Use hygienic practices for food safety	Elective
SITXHRM007	Coach others in job skills	Elective
SITHCCC023*	Use food preparation equipment	Elective
SITHCCC027*	Prepare dishes using basic methods of cookery	Elective
SITHCCC028*	Prepare appetisers and salads	Elective
SITHASC024*	Prepare Asian salads	Elective
SITHCCC044*	Prepare specialised food items	Elective
SITHCCC029*	Prepare stocks, sauces and soups	Elective
SITHCCC030*	Prepare vegetable, fruit, eggs and farinaceous dishes	Elective
SITHCCC031*	Prepare vegetarian and vegan dishes	Elective
SITHCCC035*	Prepare poultry dishes	Elective
SITHCCC036*	Prepare meat dishes	Elective
SITHCCC037*	Prepare seafood dishes	Elective
SITHCCC041*	Produce cakes, pastries and breads	Elective
SITHPAT016*	Produce desserts	Elective
SITHCCC042*	Prepare food to meet special dietary requirements	Elective
SITHCCC043*	Work effectively as a cook	Elective
SITXCOM010	Manage conflict	Core
SITXHRM008	Roster staff	Core
SITXFIN009	Manage finances within a budget	Core
SITXMG004	Monitor work operations	Core
SITXHRM009	Lead and manage people	Core
SITXWHS007	Implement and monitor work health and safety practices	Core
SITXFIN010	Prepare and monitor budgets	Core
SITXCCS015	Enhance customer service experiences	Core
SITXCCS016	Develop and manage quality customer service practices	Core
SITXGLC002	Identify and manage legal risks and comply with law	Core
SITXMG005	Establish and conduct business relationships	Core

\* Prerequisite Unit SITXFA005 Use hygienic practices for food safety

## Undergraduate Courses

Prospective students must have completed Australian Year 12 or overseas equivalent (please refer to the table below). Some courses may require additional specific entry requirements.

## Table of Equivalence

Please refer to the table below for our academic entry requirements (for general UNDERGRADUATE PROGRAMS):

Country	Minimum academic requirement
Global	GCE A Level with 5 points calculated on 2 or 3 A/AS level subjects. Advanced Level mark A=5, B=4, C=3, D=2, E=1. Advanced Subsidiary Level mark calculated as half of A level points. International Baccalaureate Diploma (IB) with a minimum score of 24 from 6 subjects
Australia	Completion of Year 12 (e.g. VCE and VCAL), Foundation or equivalent
Bangladesh	Completion of Higher School Certificate (HSC) in First Division with GPA 3.5
China	Completion of Senior High School Year 3 ('Gao San') with an average of 80% in four academic subjects or equivalent
India	Completion of India Senior School Certificate (CBSE) or Indian School Certificate (CISCE) with 60% average marks or equivalent
Kenya	Completion of Kenya Certificate of Secondary Education (KCSE) with Grade B in 8 subjects or equivalent
Korea	Korea Completion of Immungye Kodung Hakkyo Choeupchang (Upper Secondary Certificate) with overall pass of 65%
Malaysia	Completion of Sijil Tinggi Pelajaran Malaysia (STPM) with a score of 6 points calculated on the sum of 3 subjects OR Completion of Chinese independent high school Unified Examination Certificate (UEC-SML) with a score of 12 points calculated on the sum of the best 5 academic subjects
Nepal	Completion of Higher Secondary Certificate (HSC) or Proficiency level with average of 60%
Pakistan	Completion of Higher Secondary School Certificate or Intermediate Certificate with an average of 65%
Philippines	Successfully completion of one year post-secondary study at a recognised institution
Singapore	Completion of Singapore-Cambridge GCE A-levels or GCE A-Levels with passing grades in three subjects
Sri Lanka	Three passes subjects of Sri Lankan A-levels or GCE A-levels
Vietnam	Completion of Bang Tot Nghiep Trung Hoc Pho Thong (Upper Secondary School Graduation Diploma) with 70%

Applicants must be 18 years of age as at the commencement date of their courses. If your country is not shown in the list above, it doesn't mean Lyons College cannot accept you. You can contact us to find out if you meet our academic entry requirements by email at: [enquiries@lyons.edu.au](mailto:enquiries@lyons.edu.au)

## English Language Requirements for VET courses

VET courses including Cert IV, Diploma and Advanced Diploma.

Approved English Proficiency Test	Minimum Requirement
IELTS (Academic only)	Overall score 5.5 (or better)
TOEFL (internet based)	Overall score 55 (or better)
Pearson (PTE Academic)	Overall 42 (or better)
Cambridge English Scale Scores for FCE, CAE and CPE3	Cambridge English: Advanced (CAE) or Proficiency (CPE) with a score of 162 or above.

## English Language Proficiency

Prospective students must have completed Australian Year 12 or overseas equivalent (please refer to the table below). Some courses may require additional specific entry requirements.

All International applicants must meet the minimum English language proficiency requirements. Apart from the the English language proficiency requirements, International students are also required to meet the educational qualification requirements set out below.

Students must provide certified evidence that they have met the minimum English language proficiency requirements. The test results must have been officially obtained within 24 months of the proposed commencement date for the course.

Below are the minimum requirements which must be assessed as part of the Admissions process under the Admissions Policy and Procedure (for Higher Education):

Approved English Proficiency Test	Minimum Requirement
IELTS (Academic only)	Overall score 6.0 (with no band score less than 5.5)
TOEFL (internet based)	Overall score 60-78 with minimum scores: Reading 12, Listening 11, Speaking 17, Writing 20;
Pearson (PTE Academic)	Overall 50 (or better) (with no score less than 42)
Cambridge English Scale Scores for FCE, CAE and CPE3	Cambridge English: Advanced (CAE) or Proficiency (CPE) with a score of 169 or above. No less than 162 in each skill

## Vocational Education Pathways

The traditional path isn't the only way for you. Lyons College pathway program provides with you a range of vocational courses that lead to higher education study.

Diploma courses at Lyons College not only help to gain the practical skills you need for excellent job prospects, but also provide credit towards Lyons College Degrees.



Joanna wants to apply the Bachelor of Accounting. She has completed Year 12, but her grades are insufficient for entry into the bachelor degree.



### Diploma of Business

Joanna enrolls in Lyons College Diploma course. (Course Duration: 1 year)



### Bachelor of Accounting

Joanna successfully completed the Diploma, and achieves her target to enter the bachelor course. (Course Duration: 2 years)

Courses	Higher Education Program	Number of Unit Exemption
Diploma of Business	Bachelor of Accounting	8 Units
Diploma of Business	Bachelor of Business	8 Units
Advanced Diploma of Civil Construction Design (2 Years)	Bachelor of Business	8 Units
The Packaged Commercial Cookery and Hospitality Management (2 Years)	Bachelor of Business	8 Units

## Tuition Fees - International student fees and charges 2024 & 2025

Courses	CRICOS	Semester Fee	Annual Fee 2024/25	Total Course Fee	Intakes
Master of Business Administration (IS)	112679K	\$9,900	\$19,800	\$39,600	Mar, *May, Jul, *Sept, Nov
Graduate Diploma of Business Administration	112680F	\$9,900	\$19,800	\$26,400	Mar, *May, Jul, *Sept, Nov
Graduate Certificate in Business Administration	112681E	\$9,900	-	\$13,200	Mar, *May, Jul, *Sept, Nov
Bachelor of Business	111248H	\$8,400	\$16,800	\$50,400	Mar, Jul, Nov
Bachelor of Accounting	0101915	\$8,400	\$16,800	\$50,400	Mar, Jul, Nov
Diploma of Business	111489B	-	\$12,000	\$12,000	Monthly
Certificate IV in Leadership and Management	103987F	-	\$10,500	\$10,500	Monthly
Diploma of Leadership and Management	104316D	-	\$11,500	\$11,500	Monthly
Advanced Diploma of Leadership and Management	106371C	-	\$10,000	\$15,000	Monthly
Graduate Diploma of Management (Learning)	106370D	-	\$12,500	\$25,000	Jan, Apr, Jul, Oct
Advanced Diploma of Civil Construction Design	10319F	-	\$12,000	\$24,000	Jan, Apr, Jul, Oct
Certificate III in Commercial Cookery	109860F	-	\$10,000	\$10,000	Jan, Apr, Jul, Oct
*Certificate IV in Kitchen Management *(Incorporating Cert III)	109527H	-	-	\$15,000	Jan, Apr, Jul, Oct
*Diploma of Hospitality Management *(Incorporating Cert III & Cert IV)	112200E	-	-	\$20,000	Jan, Apr, Jul, Oct

\*May and September are special intakes, subject to availability offer by Lyons College.

## Non-Tuition Fees and Charges ( If Applicable )

Fee Type	Description	Amount
Enrolment Fee	Payable upon acceptance of an offer of admission	\$250.00
Processing Fee	Service fee for international student's application processing. (May be waived at Lyons College's direction)	\$250.00
Change of Course fee	Payable upon acceptance of a change of course to a different discipline or level.	\$300.00
Reinstatement Fee	Payable when a student's enrolment has been suspended due to non-payment of tuition fee.	\$300.00
Application Fee	Payable when apply for the Letter of Offer (May be waived at Lyons College's discretion)	\$250.00
Deferral of study Fee (For prospective student from second time deferment)	Payable when a student's enrolment has been deferred (May be waived at Lyons College's discretion)	\$250.00
Deferral of study Fee (For exiting students / enrolled students )	Payable when a student's enrolment has been deferred	\$250.00
Suspension Fee	Payable when a student's enrolment has been Suspended	\$250.00
Material Fee (*Payable upon acceptance of an offer of admission.)	Certificate IV in Leadership and Management Diploma of Leadership and Management Advanced Diploma of Leadership and Management Graduate Diploma of Management (Learning)	\$300.00/Year
	Advanced Diploma of Civil Construction Design Diploma of Business	\$400.00/Year
	Packaging Cookery and Hospitality course ( 2 years)	\$1400.00
English Placement Test	Payable when a student takes the English Placement Test	\$30.00

For details, please refer to the website ([www.lyons.edu.au](http://www.lyons.edu.au)) for the Fees and Charge Policy.



## Your Student Visa

### Your responsibilities as an international student in Australia

As an international student on a student visa, you must:

- Comply with your student visa condition ensure you have and continue to maintain your Overseas Student Health Cover (OSHC) for as long as you stay in Australia on a student visa
- Tell your institution if you change your address or other contact details.
- Meet the terms of your written agreement with your education institution.
- Maintain satisfactory course progress and attendance.

Information about visa conditions for student visa holders is available on the Department of Immigration and Border Protection's website at <https://immi.homeaffairs.gov.au/visas/alreadyhave-a-visa/check-visa-details-and-conditions/see-your-visaconditions?product=500>, or call 131 881 on Monday – Friday from 8.30am to 4pm inside Australia (except public holidays).

## Academic Integrity and Misconduct

The Australian Government and education institutions take issues of academic integrity very seriously. Education institutions have many ways of detecting cheating or plagiarism in exams and assessments.

Using ghost writing services, asking someone to take an exam in your place, or any other kind of academic misconduct will result in serious action being taken against you. Your enrolment or student visa could be affected, or cancelled altogether.

If you are struggling with your studies, it's best to ask your institution what support services they can offer you.

## Your Consumer Rights and Protections

### Protecting your tuition fees

Australia is widely recognised as a world leader in protecting the tuition fees of international students through its Tuition Protection Service (TPS). The TPS assists international students whose education institutions are unable to fully deliver their course of study, and ensures that international students are able to either:

- Complete their studies in another course or with another education institution, or
- receive a refund of their unspent tuition fees.



### 1. Choose

Decide on the courses you wish to study  
Check the entry requirements



### 2. Prepare

Depending on the course, prepare the supporting documents for application, which may include:

- Official academic documents
- Evidence of English proficiency
- Copy of your passport
- Employment-related documents



### 3. Apply

Submit your application to Lyons College (you can submit your application to: [internationaladmissions@lyons.edu.au](mailto:internationaladmissions@lyons.edu.au) or apply your application through Lyons College's representative agents).



### 4. Accept Offer

If you have received the offer from Lyons College, congratulations!  
Check all the conditions on your offer letter and make payment for accept your offer.



### 5. Arrange Visa

Once you have the CoE, you will need to apply to the Australian Department of Home Affairs (DHA) for your Student Visa.



### 6. Organise Travel

Once your visa granted, you can organise your travel and accommodation to Melbourne. Make sure you arrive in Australia prior to your orientation date.

Follow the simple steps ,  
you will be one step closer  
to the international adventure  
of your dreams.



## Getting Ready To Come To Melbourne

There are important things you should arrange before you travel to Victoria. This section includes information, a packing guide and pre-travel checklists to help you get away smoothly.

## Applying for Your Student Visa

Once you receive your eCoE, you will need to apply for a student visa from the Department of Home Affairs (DHA). You can apply directly with DHA. Details of how to apply directly with DHA is available at their website <https://www.homeaffairs.gov.au/trav/visa/app/student>

## Migration Agents

You may wish to use a migration agent instead of applying directly to DHA. A migration agent can assist you in submitting your visa application and communicate with DHA on your behalf. Migration agents will charge you fees but cannot guarantee you an outcome. More information on migration agents is available from DHA here:

<https://www.homeaffairs.gov.au/trav/visa>

## Visa Condition

If you are granted a visa, you must abide by all conditions set out in your visa. Failure to comply with these conditions could result in the cancellation of your visa.

Under these conditions, you must:

- Complete the course within the duration specified in the eCoE
- Maintain satisfactory academic progress as per Lyons College's
- Course Progression and At Risk Student Policy
- Maintain approved Overseas Student Health Cover (OSHC) while in Australia
- Remain with Lyons College for six months from the time you commence your principal course, unless Lyons College approves a release
- Notify Lyons College of your Australian address and contact details
- Notify Lyons College of any change to your address or contact details within seven days.

## Come To Melbourne

You will need to make your own travel arrangements to Australia. Generally, booking return flights is cheaper than one-way flights. There's a lot of competition with flights and a lot of online booking sights, so keep your eyes out for flight specials. Please try to arrive at least one to two weeks before the start of your Orientation. This will allow enough time for you to settle in, adjust to the climate and overcome jet-lag (depending on where you are coming from). As the Lyons College campus is located in Melbourne, you should fly into Melbourne International Airport.

## Preparing to study in Australia

You should make a list of things to do and things you need before you depart. Here are some of the most important items you should arrange before you leave:

- Your passport must be valid and have details of your student visa
- Make sure you have a copy of your eCoE from Lyons College
- Ensure you have your flights details and documents
- Make sure you have a copy of any accommodation and airport pick up services that you have arranged
- Your Letter of Offer and Student Agreement from Lyons College
- Proof of payment to Lyons College
- Evidence of previous studies as well as your English Language test results (certified copies would be best)
- Bring copies of other forms of identification other than your passport (drivers licence, ID cards, birth certificate)
- Bring your credit card if you have one
- Make sure you have made arrangements with your bank, so you can access money in Australia
- It is a good idea to bring some Australian currency with you, so you have cash when you arrive (\$200 to \$500 should be enough)
- Bring medical records and any medications
- If you are travelling with your family, please make sure you bring all of their passport and other documents (like marriage certificate for your husband/wife and birth certificates for any children)

For a full list of mandatory and discretionary student visa conditions, please visit the DHA website at <https://www.homeaffairs.gov.au/trav/stud/more/visa-conditions/visa-conditions-students>.

If you have any queries, please contact or email Lyons College's Student Support team.

Contact Number :+613 8648 6610  
Email: [studentsupport@lyons.edu.au](mailto:studentsupport@lyons.edu.au)

## 2024

Semester 1/2024		Semester 2/2024		Semester 3/2024	
Orientation	11 March	Orientation	15 July	Orientation	11 November
Commencement Date	18 March	Commencement Date	22 July	Commencement Date	18 November
Census Date	15 April	Census Date	19 August	Census Date	16 December
Exam Date	17 June	Exam Date	21 October	Exam Date	17 FEB 2025
Semester Ends	28 June	Semester Ends	01 November	Semester Ends	28 FEB 2025

## 2025

Semester 1/2025		Semester 2/2025		Semester 3/2025	
Orientation	10 March	Orientation	14 July	Orientation	10 November
Commencement Date	17 March	Commencement Date	21 July	Commencement Date	17 November
Census Date	14 April	Census Date	18 August	Census Date	15 December
Exam Date	16 June	Exam Date	20 October	Exam Date	16 FEB 2026
Semester Ends	27 June	Semester Ends	31 October	Semester Ends	27 FEB 2026

Public Holiday 2024			Public Holiday 2025		
New Year's Day	Monday	1 January	New Year's Day	Wednesday	1 January
Australia Day	Friday	26 January	Australia Day	Monday	27 January
Labour Day	Monday	11 March	Labour Day	Monday	10 March
Good Friday1	Friday	29 March	Good Friday1	Friday	18 April
before Easter	Saturday	30 March	before Easter	Saturday	19 April
Easter Sunday	Sunday	31 March	Easter Sunday	Sunday	20 April
Easter Monday	Monday	1 April	Easter Monday	Monday	21 April
ANZAC Day1	Thursday	25 April	ANZAC Day1	Friday	25 April
King's Birthday	Monday	10 June	King's Birthday	Monday	9 June
FAFL Grand Final	Friday	27 September	AFL Grand Final	Subject to AFL schedule	
Melbourne Cup	Tuesday	5 November	Melbourne Cup	Tuesday	4 November
Christmas Day1	Wednesday	25 December	Christmas Day1	Thursday	25 December
Boxing Day	Thursday	26 December	Boxing Day	Friday	26 December





### Contact Us

+61 3 8648 6610

[enquiries@lyons.edu.au](mailto:enquiries@lyons.edu.au)

[www.lyons.edu.au](http://www.lyons.edu.au)

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Melbourne, VIC 3000 Australia

 [Facebook.com/lyonscollege](https://www.facebook.com/lyonscollege)

 [www.instagram.com/lyonscollege/](https://www.instagram.com/lyonscollege/)

 [www.linkedin.com/company/lyonscollegemelbourne/](https://www.linkedin.com/company/lyonscollegemelbourne/)

 WhatsApp: 04 9164 1096

 Wechat ( 微信公众号 ): Lyons College

### Lyons Education Group Pty Ltd t/a Lyons College

ABN: 64 132 773 249, ACN: 132 773 249, CRICOS Provider No.: 03578M, RTO Code: 21986, TEQSA Provider No.: 14300

Disclaimer: Lyons College reserves the right to discontinue, change or remove any courses or units, fees, admission requirements or other details without notice. Please check all the details at the time of enrolment. Updated August 2024